

CROKER TAX & PAYROLL SERVICES
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Hello Everyone,

January 7, 2026

Happy New Year! I hope you have utilized my website and my portals in the past year and found them helpful.

My tax **input sheets and checklist**, and information on tax changes for 2026, are now available for download at www.crokertax.com/forms-resources/ Email me if you need assistance accessing the link.

Massachusetts allows taxpayers to deduct charitable donations made by cash, check, or credit card on their state tax return. Donations to school fundraisers, golf tournaments (less tee fees), and other eligible fundraisers qualify.

I will continue using my **Portal** which offers the following features listed below. Please email me if you do not already have a secure login to access your portal. Use the portal to:

- scan your documents to pdf and upload them right from your cell phone or PC
- send and receive secure messages
- Preview, download and electronically sign your tax returns right from your cell phone or PC

The quickest and most secure way to share your tax documents is through my **Portal**. If you prefer, you may also send them by email, mail, or drop them off at my office. I now have a **larger, locked, drop-off box on my office porch** for your convenience. **There's no need to call ahead**—I check the box multiple times per day.

To make sure that I receive all of your documents, when you scan and email them or use the Portal:

- **send all of your tax documents in one (1) single pdf. Do Not send multiple scans of individual documents. This causes confusion as to which forms are correct.**
- **Do Not send photographs, I cannot open or print them – pdf format ONLY.**

If you are not using the Portal, please complete and include the enclosed Federal Tax Preparation Worksheet with your tax documents. **Any items left blank will be assumed not applicable.** The worksheet may also be uploaded to the Portal with the rest of your documents. **Please keep in mind that I only need ONE COPY of your W-2s, 1099-Rs, or any other document. You can also just provide me with photo copies. I don't need originals.** You may need these documents for refinancing, FAFSA or other reasons.

Please keep in mind, if you get your health insurance from the Market Place, you should receive a form called **1095-A. YOU MUST** include this form, as it is required in your tax filing or your taxes will reject.

Once your tax returns are complete, I will contact you to review and finalize them. The turn-around time for completed returns is approximately **2 weeks, provided I receive all your tax information and documents complete in one (1) pdf.** Please allow 2 weeks before e-mailing inquiries unless it is due to missing information. **All payments are due prior to the e-filing of your tax returns.**

Please contact me via e-mail at mariacroker@comcast.net or by my **LANDLINE at 508-586-3202**. I will make every effort to respond within 48 hours. **Please Do Not contact me via text message, Facebook or any social media platform, as it is too difficult to communicate thru these mediums.**

Thank you for your continued business and I look forward to working with you this season 2026.

Sincerely,

Maria G. Croker